

# **Code of Conduct**

#### Introduction

This code of conduct articulates the values of our society. It is a guideline and reference point for communication and conduct between all society members, volunteers, staff, board members and programmers; this includes interaction with the community at large. Members and volunteers who do not adhere to the Code of Conduct will be required to participate in the society's conflict resolution procedure, and may face disciplinary action.

It is understood that power imbalances between people of different gender, class, social or economic background, ethnicity, sexual orientation or philosophical stance often go unrecognized, both within our radio community and in society at large. The Radio Malaspina Society is committed to considering these dynamics in its efforts to allow each member to feel valued, respected and heard in the work they do within the society.

### **Description**

The Radio Malaspina Society Code of Conduct sets the standard of conduct for all members of the society.

#### **Definition**

**Code of Conduct:** Principles, values, standards, and rules of behaviour that contribute to the welfare of the society, and respect the rights of all constituents affected by its operations.

## **Applies to**

All members of the Radio Malaspina Society.

#### **Code of Conduct**

- 1. Treat other people as you would like to be treated yourself.
- 2. Verbal and physical attacks are not tolerated.
- 3. Discussions will be centred on issues, not people; and on verifiable facts, not innuendo and rumour. This covers oral and written statements made anywhere, including on the Internet.

**Originally Adopted:** Spring 2015 / **Last Modified:** 2021-11-21.

- 4. Information will be shared as much as possible, keeping in mind that some information must remain confidential. If information has been designated as confidential, it will not be divulged either publicly or privately.
- 5. When communicating with other community or student members, volunteers, staff, or station visitors, individuals will make honest and reasonable efforts to communicate:
  - a. In an open and honest manner;
  - b. By displaying mutual trust and respect;
  - c. With clarity and concision, to respect other people's time;
  - d. By exhibiting curiosity instead of judgment;
  - e. By keeping clear on mutual understandings and shared motivations; and
  - f. By accepting feedback from others.
- 6. This code of conduct is approved by the Board of Directors annually, subject to input from members of the Radio Malaspina Society community.

Created: First Quarter 2015. Updated in Fall 2021 to follow current policy formatting.

Originally Adopted: 11 January 2016.

**Last Modified:** 2021-11-21.

#### **Policy Approved By**

Director Name		Position
Sandeep Chauhan		President
Lauren Mayes		Vice President
Camille James		Secretary
Hannah Sprague		Treasurer
Robin Davies		Faculty Rep
Empty Seat		Admin Rep
Janel Jezerski		Member at Large (Community)
Mick Sweetman		Member at Large (Student)
Paula Mayela Zerpa Mayorga		Member at Large (Student)
Robert Thompson		Member at Large (Student)
	Policy Comes into Effect:	2021-11-21